



Family Services of the North Shore 2009 Tax Receipt Policy

Family Services of the North Shore (FSNS) and Family Services of the North Shore Foundation (FSNS Foundation) are registered charitable organizations with Canada Revenue Agency. Please be assured that donations received will be receipted where acceptable to CRA. Information on our receipting policy follows. To receive a tax receipt, the appropriate documentation (as outlined below) must be submitted to FSNS office by December 31, 2009.

Donations eligible for tax receipts:

- All Cash Donations
- Gift in Kind Donations (*Non-financial*)
 - ~ Provide invoice or sales receipt showing value of goods
- *Gift Certificate – If a third party goes out and purchases a gift certificate, and then donates that gift certificate to FSNS, then the third party can receive a tax receipt, and should show proof of purchase.*
- Gifts of personal goods (*Paintings, sculptures, wines, antiques, memorabilia*)
 - ~ Under \$1,000 attach supporting information which shows value
 - ~ Over \$1,000 attach an appraisal from a qualified independent appraiser

Donations not eligible for tax receipts:

- Gifts of services (*Lessons, tours, dinner parties and professional services*)
- Gift certificates donated by businesses

For further information, please contact Vivian Martin, Manager of Finance
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Family Services of the North Shore Foundation
Registered Charity # 864745575RR0001

Family Services of the North Shore
Registered Charity # 119061240RR0001