



FAMILY SERVICES of the NORTH SHORE

Job Posting

Part time (24.5 hours per week) (.7 FTE)

Position:	Family Resource Program Facilitator
Position #:	22-2183
Reports to:	Manager, Thrive Family Programs
Locations:	Thrive Family Centre locations (Maplewood & West Vancouver)
Closing:	Until Filled

The Agency:

Family Services of the North Shore is an accredited not-for-profit, community-based agency committed to making a deep and lasting impact in our community through counselling, support, education, and volunteer programs.

We understand the competing responsibilities of modern life. In every role, we will support both your commitment to our community and the very real need to take care of your family. We also understand that to take care of others, you must first take care of yourself. At Family Services of the North Shore, you can do both. We aim to provide a sustainable model of work-life balance across all our programs and services.

The Program:

Thrive Family Programs offer free low-barrier programs where parents and caregivers can play, learn, and connect with their children 0 to 6 years in an inclusive and culturally safe environment. Drop-in programs at both Maplewood and West Vancouver locations support healthy early child development and parenting efficacy, based on a trauma-informed and strengths-based approach. We offer child-led play, songs and stories, snacks and lunch, parent education and support groups, resources and referrals, and a community exchange room on site. We also offer Parent-Child Mother Goose and Breastfeeding/Postpartum support in the community.

The Job:

You will welcome families into the Thrive Drop-In programs and ensure that they are familiar with the environment, programs, and policies. You will develop positive professional relationships through intentional conversations with parents, caregivers, and their children. Working as part of a team you will co-lead the Thrive drop-in program including planning and implementing a full range of age and developmentally appropriate activities, including fine motor and gross motor activities, free and imaginative play, circle time and literacy. Programs are run both indoors and outdoors.

You will provide parent support and education (both formal and informal), facilitate links between parents and offer referrals to other Agency programs and community supports, as necessary. You will model positive parent-child interactions to promote connection and intellectual, social, and emotional development of the child.

You properly respond to and document all critical incidents following Agency policies and procedures. You may assist with the gathering of client information, data, and program evaluation documentation. You will ensure that safety and well-being of participants through adherence and accountability to program mandates, agency policies and procedures and accreditation for the Agency and the Thrive Family Centres. You will participate in agency and team meetings, quality improvement activities, supervision and committees as requested.

22- 2183 Family Resource Facilitator

The Hours:

Sunday	8:30-12:30
Monday	8:30-4:00
Tuesday	8:30-4:00
Wednesday OR Thursday	9:00-4:00

For a total of 24.5 hours per lunch (less unpaid ½ hour lunch break)

The Candidate:

You have:

- ECE, Family Resource or Parent Education training and certification or equivalent
- Current 1st Aid certificate
- A minimum of one year of experience working with parents / caregivers of children 0-6 years.
- Competent in working with diverse populations, including Indigenous people.
- A working knowledge of community resources

In addition, you have:

- The ability to work cooperatively as part of a multi-disciplinary team.
- The ability to model and support positive conflict resolution with children and adults.
- The ability to use good judgement and sensitivity when working with parents and referring them to resources / agencies.
- The ability to carry 20 lbs and move furnishings as required.
- An understanding of early childhood and family development and articulation of a personal parenting philosophy.
- The ability to take initiative, be flexible, consult with co-workers and supervisors and make decisions dependent on program needs.

Parent-Child Mother Goose Training and fluency in a language in addition to English are an asset.

Other Information:

You must be able to attend all locations of the Thrive Drop-in Programs and may, on occasion need to travel between the two locations on the same day.

Occasional additional hours may be needed.

All staff members at Family Services of the North Shore are required to be fully vaccinated against Covid 19.

Family Services of the North Shore is committed to diversity and inclusion within its workforce and encourages all candidates, irrespective of gender, nationality, religious and ethnic backgrounds, including persons with disabilities to apply to become part of our Agency.

Please respond, in confidence, with cover letter and resume to:

Kathleen Whyte
Senior Manager of Human Resources
Family Services of the North Shore
careers@familyservices.bc.ca

While we thank all applicants for their interest, only short-listed candidates will be contacted.