

## **FAMILY SERVICES of the NORTH SHORE**

### **Contract Position**

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Position:	Family Resource Facilitator, On-call Contractors
Position #:	22-2188
Reports to:	Manager, Thrive Family Centres
Locations:	Thrive family centre locations (Maplewood & West Vancouver) & Community
Closing:	Open Until Filled

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### **The Agency**

Family Services of the North Shore is an accredited not-for-profit, community-based agency committed to making a deep and lasting impact in our community through counselling, support, education, and volunteer programs.

We understand the competing responsibilities of modern life. In every role, we will support both your commitment to our community and the very real need to take care of your family. We also understand that to take care of others, you must first take care of yourself. At Family Services of the North Shore, you can do both. We aim to provide a sustainable model of work-life balance across all our programs and services.

### **The Program**

Thrive Family Centres offer free low-barrier programs where parents and caregivers can play, learn, and connect with their children 0 to 6 years in an inclusive and culturally safe environment. Drop-in programs at currently at both Maplewood and West Vancouver locations support healthy early child development and parenting efficacy, based on a trauma-informed and strengths-based approach. We offer child-led play, songs and stories, snacks and lunch, parent education and support groups, resources and referrals, and a community exchange room on site. We also offer Parent-Child Mother Goose and Breastfeeding/Postpartum support in the community.

### **The Job**

On a scheduled or on-call basis, working with other staff, you will welcome families into the Thrive Drop-In programs and ensure that they are familiar with the environment, programs, and policies. You will develop positive professional relationships through intentional conversations with parents, caregivers, and their children. Working as part of a team you will co-lead the Thrive drop-in program including planning and implementing a full range of age and developmentally appropriate activities, including fine motor and gross motor activities, free and imaginative play, circle time and literacy. Programs are run both indoors and outdoors.

You will provide parent support and education (both formal and informal), facilitate links between parents and offer referrals to other Agency programs and community supports, as necessary. You will model positive parent-child interactions to promote connection and intellectual, social, and emotional development of the child.

You properly respond to and document all critical incidents following Agency policies and procedures. You may assist with the gathering of client information, data, and program evaluation documentation. You will ensure that safety and well-being of participants through adherence and accountability to program mandates, agency policies and procedures and accreditation for the Agency and the Thrive Family Centres.

This is a contract position with no fixed hours. Hours will vary based on program need.

Shifts are:

Thrive Maplewood		Thrive West Vancouver	
Mon-Thurs	8:30-4:00	Mon-Fri	8:30-12:30
	8:30-12:30		
	1:00-4:00		
Sunday	8:30-12:30		

### The Candidate

You have:

- ECE, Family Resource or Parent Education training and certification or equivalent
- Current 1<sup>st</sup> Aid certificate
- Experience working with parents / caregivers of children 0-6 years
- Knowledge of and experience working with diverse populations and awareness and understanding of Indigenous culture
- A working knowledge of community resources

In addition, you have:

- The ability to work cooperatively as part of a multi-disciplinary team
- The ability to model and support positive conflict resolution with children and adults
- The ability to use good judgement and sensitivity when working with parents and referring them to resources / agencies
- The ability to carry 20 lbs and move furnishings as required
- An understanding of early childhood and family development and articulation of a personal parenting philosophy
- The ability to work at any of the Thrive drop-in locations and in the community
- The ability to take initiative, be flexible, consult with co-workers and supervisors and make decisions dependent on program needs

Parent-Child Mother Goose training and fluency in a language in addition to English are significant assets.

### Other Information:

You must be able to work at both locations of the Thrive drop-in centres, and must have regular availability for at least three of the shifts listed above.

Family Services of the North Shore is committed to diversity and inclusion within its workforce and encourages all candidates, irrespective of gender, nationality, religious and ethnic backgrounds, including persons with disabilities to apply to become part of our Agency.

*Please respond, in confidence, with cover letter, **availability** and resume to:*

*Kathleen Whyte*  
*Senior Manager of Human Resources*  
*Family Services of the North Shore*  
[careers@familyservices.bc.ca](mailto:careers@familyservices.bc.ca)

*While we thank all applicants for their interest, only short-listed candidates will be contacted.*