

FAMILY SERVICES of the NORTH SHORE

Job Posting

Hourly – up to 10 hours per week

Position:	PROUD2BE Assistant
Position #:	23-2193
Reports to:	Program Manager Thrive Family Programs & PROUD2BE
Location:	Main office & Community
Closing:	Until Filled

The Agency:

Family Services of the North Shore is an accredited, not-for-profit, community-based agency committed to making a deep and lasting impact on our community through counselling, support, education, and volunteer programs.

We understand the competing responsibilities of modern life. In every role, we will support both your commitment to our community and the very real need to take care of your family. We also understand that to take care of others, you must first take care of yourself. At Family Services of the North Shore, you can do both. We aim to provide a sustainable model of work-life balance across all our programs and services.

The Programs:

The PROUD2BE program offers counselling, group support, education events and in-person gatherings for 2SLGBTQ+ youth and their families.

The Job:

This is a permanent hourly position working approximately 10 hours per week. The hours will include evening and weekend work.

You will monitor the PROUD2BE email and respond to requests for information about the program services; provide referrals to community support, and maintain an up-to-date list of resources. You will liaise with SOGI coordinators and gay/straight alliances in schools. You will promote the program through various channels.

You will attend PROUD2BE committee meetings and provide a link between the community and the committee. You will support the program manager to choose topics, organize and promote events. You will support the Program Manager to plan, organize and execute the Annual PROUD2BE in-person conference.

The Candidate:

You identify as and have lived experience as 2SLGBTQ+ as well as experience working within this community and their families. You have an awareness of and understand how to access applicable community resources. Event planning experience would be an asset.

In addition, you have:

- Good written and verbal communication skills
- An understanding of the challenges facing 2SLGBTQ+ youth and their families.
- Strong organizational skills
- Strong empathy and listening skills.



Family Services of the North Shore is committed to diversity and inclusion within its workforce and encourages all candidates, irrespective of gender, sexual orientation, nationality, religious and ethnic backgrounds, and including persons with disabilities to apply to become part of our organization.

Pay range: \$23.54-25.34 per hour.

Please respond, in confidence, with resume and cover letter to:

Kathleen Whyte

Senior Manager of Human Resources

Family Services of the North Shore

careers@familyservices.bc.ca

While we thank all applicants for their interest, only short-listed candidates will be contacted.