

Frequently Asked Questions – Hosting a Fundraiser for Family Services of the North Shore

To support Family Services of the North Shore by hosting a fundraiser or event, please fill out our fundraiser proposal form and email it to Rebecca Elgood at <u>relgood@familyservices.bc.ca</u>.

What support does Family Services of the North Shore provide to fundraiser organizers?

Family Services of the North Shore is able to provide support as needed in the following ways:

- Advice from our staff throughout the process of organizing the fundraiser
- Issuance of tax receipts for eligible donations, as per Canada Revenue Agency guidelines
- If applicable, a personal fundraising page and donation form on the Family Services of the North Shore website, allowing donors to make donations directly to Family Services of the North Shore
- Provide the Family Services of the North Shore logo for promotional use, upon approval by Family Services of the North Shore
- A staff member or representative from Family Services of the North Shore to attend the fundraiser or event (if available)
- Family Services of the North Shore may provide promotional support via social media, email communications, or other promotional materials
 * Promotional support will be provided based on the discretion of Family Services of the North Shore
- A letter of acknowledgment for approved fundraisers or events

Family Services of the North Shore is unable to provide the following:

- Event Insurance
- Access to donor lists
- Licenses required for fundraisers or events
- Financial support to cover the costs associated with the fundraiser or event

Will Family Services of the North Shore reimburse fundraiser organizers for any expenses?

- Family Services of the North Shore is unable to provide financial support for expenses. All expenses (including insurance and licenses) are the sole responsibility of the event/fundraiser organizer.

What are some fundraiser ideas?

If you would like to support Family Services of the North Shore by hosting a fundraiser, here are some ideas to help get you started:

- Partial proceeds from product sales
- Birthday parties or other celebrations
- Golf Tournaments or other sporting events
- Pub Nights
- 50/50 Draws

If you want to discuss your fundraising idea further, please contact Rebecca Elgood at <u>relgood@familyservices.bc.ca</u> or 604-988-5281.

Are donations eligible for tax receipts?

Donations over \$20 will be eligible for tax receipts if they meet the applicable Canada Revenue Agency guidelines. Donations must be received by Family Services of the North Shore prior to a tax receipt being issued.

It is the sole responsibility of the organizer to provide all information necessary for tax receipting unless individual donations are made directly to Family Services of the North Shore. This information should be consolidated into a spreadsheet and must include full name and address.

If you would like tax receipts to be issued for your fundraiser or event, please connect with Rebecca Elgood at <u>relgood@familyservices.bc.ca</u> or 604-988-5281 to ensure that donations are eligible for receipting.

Does Family Services of the North Shore help to promote the fundraiser?

If you would like to request promotional support, please connect with Rebecca Elgood at <u>relgood@familyservices.bc.ca</u> or 604-988-5281. Promotional support may be provided; however it is based on the discretion of Family Services of the North Shore.

The Family Services of the North Shore logo may be used with Family Services of the North Shore approval. Additional support may be provided through social media, email communications, posters, and/or on-site banners.

If you have any further questions on hosting a fundraiser or event to support Family Services of the North Shore, please connect with Rebecca Elgood at relgood@familyservices.bc.ca or 604-988-5281.